

MINUTES OF REGULAR MEETING OF
PUBLIC WATER SUPPLY DISTRICT #4 CLINTON COUNTY,
MISSOURI ON MAY 3, 2012

1. CALL TO ORDER: President Jim Gorham called the meeting to order at 6:30 p.m. Present were, President-Jim Groham, Vice President Ellen Patrick, Jim Sondag, Jeff Streeter and Clint Hylton.

Next regular scheduled meeting: June 7, 2012.

2. APPROVAL OF MINUTES: Motion to approve April 5, 2012 Regular Meeting Minutes by Jeff Streeter. Seconded by Clint Hylton. Approved by unanimous vote. Motion carried.

Motion to approve April 12, 2012 Special Meeting Minutes by Ellen Patrick. Seconded by Jeff Streeter. Motion carried.

3. APPROVAL OF BILLS: Motion to approve the monthly bills by Jeff Streeter. Seconded by Clint Hylton. Approved by unanimous vote. Motion carried.

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4. INFORMATIONAL ITEMS

A. Jeff Streeter met with Joe Trotter and Mayor Schauer. Plattsburg is considering serving the City of Lathrop. Exploring options to transmit water to the City through Clinton 4. Streeter will keep the board informed.

5. ACTION ITEMS

A. Motion to adopt 2012/2013 budget as presented by Clint Hylton. Seconded by Ellen Patrick. Approved by unanimous vote. Motion carried.

B. Motion to add Ellen Patrick to all bank signature cards with Jim Gorham and Laurie Ahart in order to maintain three signers on cards – two signatures on all bank transactions by Jim Sondag. Seconded by Clint Hylton. Approved by unanimous vote. Motion carried.

C. Annual water rate analysis policy presented by Ellen Patrick. “Annual water rate analysis is to be made 120 days prior to the new effective rate, time permitting. This will give the board members time to approve the budget and notify our customers.” Motion to adopt the policy as presented by Ellen Patrick. Seconded by Jeff Streeter. Approved by unanimous vote. Motion carried.

D. Earthquake insurance: Letter from Pat McKinley of Mike Keith Insurance. Board will collect more information.

E. Attendance fee policy presented by Ellen Patrick. “Board members may receive an attendance fee of \$45 for attending regular monthly meetings or special meetings. Board members shall not receive more than \$45 in any one calendar month. This will be after a board member has completed a minimum of six hours of training regarding the responsibilities of the board. The fee will be paid the following monthly regular board meeting. A board member may refuse the fee by informing the clerk. RsMO 247.060 (August 20, 2011).” Motion to adopt policy as written by Jim Sondag. Seconded by Ellen Patrick.

Jim Sondag – Yes
Ellen Pattrick – Yes
Jeff Streeter – Yes
Clint Hylton – No
Jim Gorham – Yes

Vote 4 – Yes, 1 – No Motion carried.

F. Motion to close credit card account and money market accounts at Kearney Trust Co., combine monies and open 2 equal 1 year CDs at Hamilton Bank in Lathrop by Ellen Pattrick. Seconded by Jeff Streeter.

Jim Sondag – Yes
Ellen Pattrick – Yes
Jeff Streeter – Yes
Clint Hylton – Yes
Jim Gorham – Yes

Vote 5 – Yes, 0 – No Motion carried.

G. Motion to open account for credit card payments at Hamilton Bank in Lathrop and close Credit card account at Kearney Trust Co when new account is established by Ellen Pattrick. Seconded by Jim Sondag.

Jim Sondag – Yes
Ellen Pattrick – Yes
Jeff Streeter – Yes
Clint Hylton – Yes
Jim Gorham – Yes

Vote 5 – Yes, 0 – No Motion carried.

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6. OLD OR UNFINISHED BUSINESS

A. None

7. NEW BUSINESS

A. Motion to authorize clerks to purchase office chairs with a \$600 limit for pair by Jeff Streeter. Seconded by Ellen Pattrick.

Jim Sondag – Yes
Ellen Pattrick – Yes
Jeff Streeter – Yes
Clint Hylton – Yes
Jim Gorham – Yes

Vote 5 – Yes, 0 – No Motion carried.

8. ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

- A. Ryan Mellon read the monthly maintenance report.
- B. DNR annual inspection scheduled for May 17.

11. PUBLIC CONCERNS

A. None

12. ADJOURNMENT: At 7:26 p.m. Jeff Streeter, made a motion to adjourn the regular meeting. Seconded by Clint Hylton. Approved by unanimous vote. Motion carried.

Director

Title

Laurie Ahart

Title

[SEAL]